

**Department of Adult and Career Education
Advisory Committee Meeting Minutes**

Date: June 10, 2010

Location: College of Education, Room 2050

Time: 2:00 p.m.

Members present: Dr. Reynaldo Martinez, Dr. Charles Backes, Dr. Iris Ellis, Dr. Vesta Whisler, Dr. Mary Willis, Dr. Cindy Prater, Dr. Frederick Polkinghorne, Dr. Chandler Newell, Dr. Kimberly Tanner, Catherine Christie, Lynn Wilson, Chuck Martin, Niki Schmauch, Sharon Cunningham, David Ross, Sharon Walker, and George Ward

Members absent: Dr. Rusty McClung, Dr. Clemente Hudson, Dr. Yahya Mat Som, Dr. Kenny Ott, Dr. J.D. Thomerson, Dr. David Seiler, Tina Anderson, Joe Banker, Sonny Cannon, Don Faircloth, Cindy Greene, E.J. Harris, Jeff Hoffman, Maggie Roberts, Charles Proctor, Tim Robinson, Jewel Sweat, and Mark Wilson.

1. Welcome/Introductions/ Congratulations: Ms. Christi

Meeting came to order at 2:05 p.m. by Chair, Mrs. Catherine Christi, with a warm welcome to all committee members. Members were then given a momen.49 471.3e5(r)-4ETBT1 0 TJEcame wberbeh3(bey[

c) Spring Program Data (Vital Signs):

The following departmental data was reviewed by Dr. Martinez:

- Fall 2005 Spring 2010 Total Enrollment Data
- Spring 2010 Enrollments by Degree Level
- Degree Level Enrollments Fall 2005- Spring 2010
- Associates by Major Summer 2005 Spring 2010
- Total Bachelors Majors Spring 2003 Spring 2010
- Breakdown of Majors per Bachelors Degree 2003 - 2010
- Fall 2006 Spring 2010 Total Undergraduate Majors Data
- Graduate Majors
- ACED Leadership Structure

d. Teacher Preparation PSC Data

Drs. Prater and Martinez reviewed teacher preparation/PSC data for Business Education and TTIE/HSTE initial and advanced programs . Every year the PSC for the state of GA requires all teacher education programs to collect data on graduating seniors regarding how well they met the standards.

- a. Dr. Prater addressed the various areas that the PSC assesses for teacher preparation for the Business Education program. She further went on to explain that when students are performing their internship they are supervised by two BE faculty and are also assigned mentor teachers in the schools, and it is during this experience that students are assessed and the information is reported in LiveText. Once input this data is assessed, reports are run and data is then presented. The following data was shared for the past year (2008-2009) which is always one year behind:

GACE II/Content knowledge
COE Observation Instrument

Clinical Practice
Impact on Student Learning
Portfolio
Use of Data

3. Faculty Update:

A handout showing all refereed publications, invited international publications, outside grants/contracts and awards of the faculty was made available by Dr. Martinez. He also mentioned that faculty is published in other publications that are not referred but that getting published in a refereed journal is important. He further noted that the Graduate School is working to put together a booklet that discusses faculty scholarship and that the push toward more scholarship is part of t a regional university to becoming a comprehensive university.

4.

Proposal to Change the Name of the Technical, Trade and Industrial Education Bachelors Degree and its two Options of Study:

	title	Education
	will	& Technical
Education (students in public schools)		
	will	
	(students working private sector and at technical colleges)	

These modifications are based on 1) student feedback data that showed a need for a greater understanding of the degree title and, 2) a survey of names for similar degree programs in the nation. It was also noted that many places of employment did not understand what the current degree program is about until the student explained the courses they had taken. This modification to the current name is needed.

5. Approved Modifications to OAT Program

since they graduated. This could be an excellent mechanism to gather data that could help in recruitment.

3. She spoke about some of the challenges Kings Bay face working with the military students because of the mission but feels the program, even with its challenges, is considered *military friendly*. She stated *military friendly* bit more flexible, more understanding and sometimes things are done a little different than in main campus classrooms. She further went on to say that it addresses the real needs of these adult learners because when these students are able to go back to school most of them are past the 4-5 year mark to be considered a traditional student.
4. Thanked Dr. Martinez and Dr. Backes for speaking at the part-time faculty workshop, giving them faculty the information and tools they need to succeed in their classrooms.
5. New education officer has recently been assigned.
6. Dr. Willis shared information on

have 18 credits (content hours) in the technical field in order to say they have a legitimate degree to teach at the post- secondary two-year college level. He further went on to add that the department needs guidance from the committee to make a decision on what needs to be done, not only with the BE area but also the WED and CTE areas. It has been suggested that the department could take three credits from the degree core and add it to the area of emphasis and reduce the ACED core to 12 credits adding another credit to the BE and another two classes (6 credits) to WFED and CTE. Dr. Prater stated that they are only guessing about the SACS requirements because they have not said that this must be done

