

Attendance:

Attendance in this course is absolutely required. Each student is responsible for all material missed regardless of the reason for absences. Absences are not excused until confirmed by Dr. Gannon and almost always will be limited to medical reasons with documentation. Assignments are turned in electronically, excused absences do not impact due dates for assignments (you may be excused from attending class, but the assignment is still due).

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to four absences.

Students must arrive within the first ten minutes of each class to be given attendance points for that day.

Privacy Act (FERPA): The Family Educational Rights and Privacy Act (FERPA) prohibits the public posting of grades by social security number or in any manner personally identifiable to the individual student. No grades can be given by email or over the telephone, as positive identification cannot be made by this manner.

Disruptive behavior: No disruptive behavior of any kind will be tolerated in this course. Students should restrict talking and discussion to pertinent questions related to course material and these questions should be directed toward the instructor. Entering a classroom late or early is discouraged. Any student disrupting lectures will be required to leave the classroom. Use of cellular telephones or any similar remote communication device is prohibited during class time.

Students with Disabilities:

Students with disabilities who are experiencing barriers in this course may contact the Access Office (<https://www.valdosta.edu/student/disability/>) for assistance in determining and implementing reasonable accommodations. The Access Office is located in University Center Room 4136 Entrance 5. The phone numbers are 229-245-2498 (V), 229-375-_____, or email: access@valdosta.edu. To request reasonable accommodations for pregnancy and childbirth, contact Ms. Myia Miller, Title IX Compliance Officer, at maburden@valdosta.edu. Please note, you will be required to provide documentation from an appropriately licensed medical professional indicating the requested accommodations are medically necessary.

Title IX Statement:

Valdosta State University (VSU)

