



There are **scheduled** online exams during the term. Exams and quizzes are done on the class Blazeview site. Exams are closed book and will use the **Respondus Lockdown Browser**. Exams must be taken using a computer or iPad.

Each exam will be multiple choice and will cover the material from the previous exam through the current exam. Exams will cover all reading and posted lecture Powerpoint presentations in detail. The **lowest of the five exam scores will be dropped** and will not be included in your final grade calculation. The average of 4 exam scores will be worth 80% of your final total grade. **Respondus Lockdown Browser**.

If you must miss an exam for any reason, this will automatically be the lowest score and will not be included in your final grade.

**Note:** **Respondus Lockdown Browser** will automatically prompt students through download when they access the first quiz or exam. **Respondus Lockdown Browser** will NOT work with Chromebook computers and so Chromebooks cannot be used to take quizzes and exams. If students have a Chromebook they must make arrangements to use another computer for testing.

There are **online vocabulary quizzes for each assigned text chapter**. These are closed book, multiple choice and will require you to have learned the terms and definitions. The lowest quiz score will be dropped. The average of the quiz scores will be worth 10% of your final total grade. Quizzes will also use the Respondus Lockdown Browser.

**Discussion board:** There will be a **weekly online discussion board**. Participation is required. You must make at least one original contribution and respond to a least 2 other student postings for each weekly session. Note that these discussions require more than a few short sentences. Factual, cited information is required. Simple general statements and opinions alone will not count. Grading of discussions will be based on the following rubric:

**Rubric:** Each discussion will be worth 100 points distributed:

The lowest score for discussions will be dropped. The average of discussion participation sessions will be worth 10% of your final total grade.

**Final letter grades will be assigned on a** **percentage scale** for your overall average percentage score for the lecture portion of the class: A: 90 – 100% B: 80 – 89% C: 70 – 79% D: 60 – 69% F: < 60



