





## **COURSE POLICIES**

### **Lecture**

Attendance: You are expected to attend all lectures. If you miss a lecture, you are responsible for obtaining the notes and any handouts that may be given that day. As per University policy; a student who misses more than 20% of the scheduled classes of a course will be subject to receiving a failing grade in the course. If any student signs the attendance sheet for another student who is absent, this is considered cheating and will be dealt with accordingly.

Grading: Five (5) lecture exams will be given during the semester and a cumulative final exam. **If you miss an exam, you must notify me before 5:00pm the day of the test or you will forfeit your opportunity for a make-up exam. There must be a valid reason or the make-up exam will be forfeited.** The instructor is the final judge of what is an acceptable excuse. **You can only make up one (1) exam.**

**You will also receive points for LearnSmart questions, virtual labs and homework assignments. These must be completed by the designated due date or you will receive a zero on the assignment.**

**TENTATIVE** Lecture/Lab Outline, Dates and Grades

**Lecture Exam Schedule - This is a tentative schedule subject to change.**

Exam 1 - Tuesday, February 2, 2021	Chapters 17 & 18
Exam 2 – Thursday, February 25, 2021	Chapters 19 & 20
Exam 3 – Thursday, March 18, 2021	Chapters 21, 22 & 23
Exam 4 - Thursday, April 8, 2021	Chapters 25 & 26
Exam 5 - Thursday, April 29, 2021	Chapters 24 & 28
<b>Final Exam - Tuesday, May 4, 2021 12:30 2:30 pm</b>	<b>Comprehensive</b>

Lecture Grades	Learn Smart Text Practice	Homework Assignments	Tests (Assessments(0 G
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