



**University Assessment Committee**  
Meeting Minutes

**Date:** September 20, 2012  
**Time:** 10:30 AM 11:30 AM  
**Location:** West Hall Conference Room 118

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Dr. Michael Black (Chair) called the University Assessment Committee (UAC) to order on Thursday, September 20 at 10:32 am.

**Members present:** Dr. Michael Black (Chair), Mrs. Melinda Cutchens, Dr. Colette Drouillard, Dr. Ray Elson, Dr. Hanae Kanno, Dr. Jane Kinney, Dr. Deborah Robson, and Ms. Ginger Williams

**Members absent:** Dr. Bryon Brown, Mr. James Holland, Ms. Bonnie Martin, Mr. Stanley Jones, Dr. Lynn Minor, Dr. Peggy Moch, Mr. Shawn Phippen, and Dr. Christy Coons-Yates

**Other(s) present:** Pat Rozier

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The minutes for August 15 were distributed and approved.

**Old Business**

Dr. Black is working to finalize an external facilitator for two assessment training sessions to be held on November 9. The intent is to offer assessment training for non-academic administrators and for faculty/academic administrators to follow the Core Matters Conference.

The memorandums requesting institutional effectiveness reports, comprehensive program reviews for 2012-13, and the annual data report were distributed on August. 9. The requested due date for IEPs/IERs is September 30.

**New Business**

The General Education Council - The Core Assessment Retreat will be Friday, September 21 from 12:00



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Black is currently working with the Data Warehouse team to revise/update the dashboards needed for CPR.

Sample of the VALUE rubrics by AAC&U can be found at the following link:  
[http://www.aacu.org/value/rubrics/pdf/All\\_Rubrics.pdf](http://www.aacu.org/value/rubrics/pdf/All_Rubrics.pdf)

### **Other**

UAC meeting - Wednesday, December 12, 2012 A doodle poll was suggested to see who could attend.

The meeting adjourned at 11:30am.