



# University Assessment Committee

## Agenda

West Hall 118

Monday, September 26, 2016

3:00-4:00

[www.valdosta.edu/uac/](http://www.valdosta.edu/uac/)

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### Mission Statement

*To foster an environment of continuous improvement in student learning and provision of services to the VSU community through the use of active, ongoing, and constructive assessments.*

## I. Introduction of Members 2016-17

### Committee Co-Chair/Academic Affairs

Michael Black, Director of  
Institutional Effectiveness

### President's Division

Melinda Cutchens, Administrative  
Specialist, Office of the President

Brandon Mainer, Office of Internal  
Audit

### Committee Co-Chair/Student Affairs

Niki Turley, Associate Dean of Students

### University Advancement

Marc Kaiser, Development Office

### Finance & Administration

Christy Coons-Yates, Director of  
Operations & Special Projects

### College of Arts & Sciences

Peggy Moch, Professor of Mathematics

Sudip Cha

## II. Approval of April 26, 2016 minutes

## III. Committee Service to the University

UAC members assist our institution by improving assessment reporting procedures as well as evaluate the assessments themselves to ensure that departments are collecting meaningful data and using it for continuous improvement of their programs.

Regional accreditation requires institutional commitment to the concept of quality enhancement through continuous assessment and improvement.

*SACSCOC Standard 3.3 - Institutional Effectiveness*

- 3.3.1 The institution identifies expected outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of improvement based on analysis of the results in each of the following areas: (Institutional Effectiveness)
  - 3.3.1.1 educational programs, to include student learning outcomes
  - 3.3.1.2 administrative support services
  - 3.3.1.3 educational support services
  - 3.3.1.4 research within its educational mission, if appropriate
  - 3.3.1.5 community/public service within its educational mission, if appropriate

## IV. Activities since last meeting

SACSCOC 5th Year Report feedback received in July 2016.

Hosted two training courses, Preparing the IER and IEP (Aug. 17 and Sept. 7).

Hosted one training courses, Writing Meaningful and Measurable Student Learning Outcomes (Sept. 14)

Initial accreditation by ABET for the BS in Computer Science (Aug. 2016).

Working to wrap-up the 2015-16 Comprehensive Program Review cycle:

- o In Aug. and Sept., met with Athletic Training, Exercise Physiology, Dental Hygiene, Applied Mathematics, Mathematics, Computer Science, Computer Information Systems, Philosophy & Religious Studies.

## V. UAC Plans for Year 2016-17

Month	Meeting Topic	Continuing Work
September	- Orientation and Welcome - Ideas for the year - Syllabi audit - News in Assessment (assessment newsletter)	Mentor in your college and division to develop IERs and IEPs
October	Training and norming session	Evaluate reports and submit in Qualtrics
November	Training/speaker Student Affairs assessment	Evaluate reports and submit in Qualtrics
December	No Meeting	Evaluate reports and submit in

Month	Meeting Topic	Continuing Work
		Qualtrics
<b>January</b>	Send IER/IEP feedback training	Evaluate reports and submit in Qualtrics
<b>February</b>	Send IER/IEP feedback training	
<b>March</b>	Assessment All Stars	
<b>April</b>	Lunch meeting Chair election Annual Report	
<b>May – August</b>	No Meeting	

#### VI. Announcements/Workshops

Workshop	Date/Time	Location
Digital Measures	Oct 4 2:30 – 3:30 pm Nov 9 2:00 – 3:00 pm Dec 1 10:00 – 11:00 am	Pine Hall 107 Pine Hall 107 Pine Hall 107

Atomic Learning – Writing your own learning outcome

VSU SkillPort - <https://valdosta.skillport.com/skillportfe/main.action#whatshappening>

#### Upcoming Meetings/Conference