



## *IT Related Contracts*

**If your contract is for software or for any purchase that may have data security implications, please is complete.**

The University System of Georgia (USG) recently updated the USG Business Process Manual to include a new section on Data Security requirements (BPM 3.4.4).

When is this review required - Upon the creation of a new contract, amendment of a contract, or the next renewal of an existing contract, all USG institutions must ensure that suppliers with access to data are adequately protecting that data. Note that a Purchase Order is a contract.

The University System of Georgia (USG) recently updated the IT handbook, section 4.1 (the business procedures manual for IT standards and practices) to require additional review and approval by the USG CIO for many types of software.

Advance planning is the best way to achieve these improvements.