



**COUNCIL ON STAFF AFFAIRS**  
**Minutes of Tuesday, September 20, 2011**

**A. Call to order**

Chair Yvonne LeRoy Landers called the meeting to order at 9:03 AM in the UC Cypress Room.

**B. Roll call:**

All representatives must sign/initial the attendance roster to be counted as present.

Members present: Beverly Amiot, Sue Bailey, Olivia Blakely, Denise Bogart, Ron Butler, Heidi Cox, Richard Hammond, Brian Haugabrook, Michael Knight, Yvonne Landers, Regina Lee, and Joan Dear, Laura Pitts, Shanika Pleaseser

**proxy if you cannot attend a**

**meeting. Reminder postcards will be sent a few days before 2012 Health Professions. Enrollment looks**

strong, up about 2%. The

cut in state funding will be managed without furloughs at this point. VSU's Phi Kappa Phi received a meritorious designation. VSU has been designated a military friendly institution. Dr. Levy also briefly discussed broadening the recruitment program. He also announced the administration is looking into a wellness program to help with increasing health care costs. Details to follow.

2. **Parliamentarian Appointment**

Yvonne thanked Lisa Snipes for her work as parliamentarian as she stepped down from that position. A motion was made and seconded to accept Brian Haugabrook's appointment to the position of Parliamentarian. The vote passed unanimously in favor of the motion. Congratulations and thank you, Brian.

3. **The Happening**

Yvonne thanked the volunteers who helped out at The Happening.

4. **The Hartford & the next phase of "to**

help them recognize stress in

their staff and "I Caught You Caring"

or move to something new? Those present shared ideas on the  
ognition

to employees. Becky reviewed old program which was more formal and focused on cards, online. Ideas for doing a facelift to the program: would be more informal, small acknowledgements more often (small tokens and display in the department); each

department would come up with their own ways to recognize employees; tie it into Employee of the Semester;

7. – No report
8. – Terence Sullivan/Yvonne Landers
9. – Lisa Copeland – No report
10. Parking and Transportation Policy Committee – Jessica Klotz/Richard Hammond – No report

H. **Unfinished Business**

I. **New Business**

J. **Other Business**

K. **Adjournment**

The meeting adjourned 10:30 AM.

Respectfully submitted,  
Sue Bailey  
COSA Secretary